

Preston on Stour Parish Council

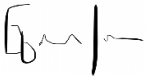
Clerk: Mrs Elizabeth Jonsson ✉ prestononstour.clerk@gmail.com 🌐 www.prestononstour.org
☎ 07554 314046 Mansell Farm House, Preston on Stour, Stratford on Avon, Warks. CV37 8NL

18th May 2018

Dear Councillor

You are hereby summoned to attend the **Annual Meeting** of the Parish Council at **Millennium Hall, Preston on Stour** on **Thursday 24th May 2018** commencing at **8.00pm**. Press and public are welcome to attend.

Signed



Elizabeth Jonsson
Clerk to Preston on Stour Parish Council

A G E N D A

1. Election of Chair
2. Election of Vice-Chair
3. Apologies:
 - a. To receive apologies for absence.
 - b. To consider acceptance of apologies.
4. Declarations of interests and consideration of requests for dispensations: Councillors must declare their interest in items to be discussed. Members to consider requests for dispensation.
5. Acceptance of the minutes of the previous meetings: Parish Council OGM held on 22nd March 2018.
6. Matters arising from the minutes of the Parish Council OGM held on 22nd March 2018.
7. Public participation: The public are invited to address the Council on a relevant matter for a maximum of 3 minutes. Issues raised by the public may be added to the agenda of the next meeting.
8. Parish Council reports: To receive reports for information only from:
Councillors, Parish Clerk and other Working Groups
9. To agree membership of committees, working groups and other specific roles within the Parish Council
10. Reports from other organisations
 - a. Alscot Estate
 - b. District Council Ward Member
 - c. County Council Ward Member
11. Governance:
 - a. To receive an up-date on governance.
 - b. To agree and sign the annual governance statement for audit.
12. Internal Audit: To receive report from internal auditor and agree actions.
13. Annual Accounts: To consider and, if appropriate, resolve that the Accounts for the Parish Council meet the qualifying criteria for exemption from the requirement for external audit. To receive the accounts for financial year ending March 2018, including asset register and risk assessment. Sign off accounting statement for external audit.

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14. Delegated Powers: Review of powers delegated to the Clerk.

15. General Power of Competence: Review whether the Council meets the criteria to use this power.

16. Planning: To receive new planning applications and up-dates and consider responses (applications requiring planning comment to be submitted are indicated thus *). Additional applications may be added to the agenda if received after issue. [Councillors will take no part in discussions on those items in which they have declared an interest].

Application No.	Proposal	Address	Action/Comment or up-date
18/0029/FUL	Demolition of existing single storey buildings and construction of two and single storey side and rear extension.	Preston Pastures, Admington Road, Preston on Stour, CV37 8NJ	Application withdrawn 03.04.18
18/01053/TREE	Application for tree felling in CA -T1 Norway maple: fell -T2 common lime: raise lower skirt of canopy to 90cm above ground and improve shape and definition.	Village Green opposite Post Office, Preston on Stour	Pending consideration
APP/J3720/W/16/3159415	Planning Appeal	The Old Vicarage, Preston on Stour	In progress- not yet decided.

17. Website update and email communication (GDPR legislation)

18. Financial Administration:

.1 To review the bank mandate and up-date signatories for all Members.

.2 To approve the passing of accounts for payment:

Thos. Fox Mowing	TBC
WALC Annual Membership	£ 88.00
NALC- LCR Annual Subscription	£ 17.00
Mr K Dunn (Internal Audit)	£ 50.00
Zurich Insurance Premium	£ 275.40
WALC (Training for Mrs A Corser)	£ 35.00
The Cygnet Fund (Alscot Estates) Rental of Bus shelter	£ 12.00

19. To receive & consider the correspondence (already forwarded to Members).

20. Website and Transparency Code/ Audit Obligations

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21. Items for future agenda: Councillor's may raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*
22. Any Other Business
23. Date of Next Meeting: To confirm the date of the next meeting which is an Ordinary Meeting currently scheduled for **Thursday 5th July 2018** at 7.30pm at Three Parishes Millennium Hall, Preston on Stour.

MEETING CLOSES

18 May 2017