

Preston on Stour Parish Council

Clerk: Dionne Sambrook (temp) ✉ prestononsour.clerk@gmail.com 🌐 www.prestononstour.org

DRAFT Minutes of an Ordinary Meeting of Preston On Stour Parish Council held at Three Parishes Millennium Hall, Preston on Stour, Warwickshire on Thursday 22nd November 2018 at 7.30pm

PRESENT: Mrs. A. CORSER, Mr .L. SMITH (part of meeting), Prof. R. Reed and Mr. W. SPENCER (Chair)

OTHERS IN ATTENDANCE: 10 public, Cllr. P. O'DONNELL (SDC)

NB Minutes recored by Mrs Corser as Clerk was absent from meeting.

1. Apologies for Absence

Apologies were received and accepted from Mr. M. JENNINGS.

2. Declarations of interests

None.

3. Acceptance of the Minutes of the previous meeting

Minutes of the meeting on 27th September 2018 were previously circulated by the Clerk and were **ACCEPTED** as a true record.

4. Public participation

None.

5. Parish Council Reports

Prof. R. Reed provided an update on the progress towards installing high-speed broadband in the parish. There was some optimism that this could be achieved and the overall cost might be less than originally predicted. It was agreed that further discussions were needed with Open Reach and Alscot Estate, and also because the whole installation depended heavily on parishioners all signing up to the scheme, an urgent public meeting would be arranged so that Mark Evans from Open Reach could explain exactly what is involved. Prof. Reed agreed to provide details of progress etc. to go on the website.

6. Reports From Other Organisations

a. Ward Member for Stratford-on-Avon District Council (Cllr P. O'Donnell) Cllr. O'Donnell

expressed her support for the efforts to get the broadband installed and also for obtaining grants/ tokens via. the gigabit scheme. She veivs this service as a utility not a luxury. Rural Crime Prevention Co-ordinator is Emily Naismith (tel: 01789 260625). The problem of rough-sleepers was raised and that a multi-agency plan is needed. Cllr. Izzie Seccombe is trying to raise awareness of modern-day slavery in businesses like car-washes and requests that any concerns should be raised immediately. The Long Marston Development for the initial 400 houses and associated infrastructure was narrowly approved by the Planning Committee on 21st November. Only very little affordable housing will be included.

b. Alscot Estate. Mr. A. Rees reported that the Estate were in full support of the efforts being made to get Broadband installed. A property management consultant was looking into alternative shorter routes. The Estate are keen to make it a joint initiative. There was nothing further to report on the plans for Atherstone Airfield or the access and parking by Sylvester Cottages.

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7. Planning

The following actions were **RESOLVED** and up-dates noted:

Application no.	Proposal	Consultation Expiry Date	Address	Action/ Comment or up-date
18/02100/FUL	Demolition of existing single storey side extension & erection of side and rear extension	NA	Preston Pastures Admington Road Preston-on-Stour Cv37 8NJ	Permission with conditions
18/02378/VARY	Variation of condition 2 of application Reference Number: APP/J3720/W/16/3164711 (15/00588/FUL) dated 10/08/2017, (Construction and 25 year operation of a solar farm (on a site area of 39.7 ha of land) etc. to extend period from 25 to 40 years	19.10.18	Radbrook Pastures, Preston-on-Stour, Stratford-upon-Avon, CV37 8NH	Comment submitted: Preston on Stour Parish Council are unable for form a view on this application as it is unable to form a quorum due to declared interests of Members. Clerk has confirmed that a legal agreement relating to Community Benefit was received by Parish Council 13/07/15 but not signed.
17/03258/REM	Submission of Reserved Matters (access, appearance, landscaping, layout and scale) for 400 dwellings etc – additional information	5/11/2018	Long Marston Airfield, Campden Road, Lower Quinton	Planning Committee meeting 21 st Nov 6.15pm
18/03126/TREE	T1 - lime - Crown thin by approx 25%	13/11/18	10 Preston-on-Stour, CV37 8NG	No objection. Consent with conditions given by SDC.
18/01883/FUL	Construction of a south western relief road to Stratford-upon-Avon			Preston-on-Stour Parish Council is concerned about the knock-on effect of this poorly conceived solution which will at best only partially mitigate the increased traffic generated by the extensive development at Long Marston Airfield. At each junction of the SWRR with the existing road network there will be a bottle-neck causing a backup of traffic in all directions. The local country lanes will become rat-runs as people try to avoid these holdups. The height of the proposed bridge across the Avon is also of concern and an alternative design should be sought. here needs to be joined up thinking and planning to create a road system fit for now and the future.
18/01892/OUT	Outline application (with all matters reserved) for a phased development comprising up to 3,100 new homes (Class C2/C3), employment (Use Classes B1(a)-(c)) including a business park of approximately 5.7ha (gross) and further employment space/land within mixed-use areas		Long Marston Airfield Campden Road Lower Quinton Stratford-upon-Avon CV37 8LL	Preston-on-Stour Parish Council is concerned that this large development will overburden the local road network and that the proposed mitigation schemes will not cope with the increased traffic. Further investigation into the reopening of the Stratford / Honeybourne railway line should be made. The developers must be held to providing the proportion of affordable homes previously agreed. Provisions should be made for renewable energy schemes to be included in the

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Application no.	Proposal	Consultation Expiry Date	Address	Action/ Comment or up-date
				development.

8. Financial Administration

a. The finance report and bank reconciliation dated Nov 2018 received from the RFO were **ACCEPTED**.

b. **RESOLVED** to pass the following payments:

Thomas Fox Mowing	05/10, 25/10, 14/11	£469.80
Clerk's Salary & Expenses (Aug to Nov 2018)		£417.21

9. Correspondence

All relevant correspondence has been forwarded to Members.

Mr. Spencer hopes to attend the meeting relating to the future provision of GP services in Shipston-on-Stour on 29th Nov.

Councillors to continue to study the information provided by Clifford Chambers on the development of their Neighbourhood Plan.

10. Parish Clerk

Sincere gratitude was expressed to Mrs Sambrook who has so kindly and efficiently performed the role to help us out following the decision of Mrs Bush not to take the post of Clerk and RFO after all. Some interest has been shown from potential applicants and the job description has been revised.

It was **RESOLVED** that the hours for the post should be increased from 10 to 15 per month which is considered to be a more accurate estimate of what is necessary to perform the role efficiently especially when travelling and training are included.

Mrs. Corser will contact the interested parties.

The Parish Council's laptop purchased with the Transparency Grant seems not to be fit for purpose. It is hoped to replace it as soon as possible.

11. SDC Social Media Policy

RESOLVED to adopt the Social Media Policy (September 2018) produced by SDC.

12. Consultations

- Draft Local Industrial & Economic Development Strategy for Stratford Upon Avon District 2018-2023. Deadline 26th October no response submitted.
- Draft Statement of Community Involvement Stratford District Council. Deadline 24th October – no response submitted.
- Warwickshire County Minerals Plan. October 2018. Mrs. Corser had studied this and gave a summary of the main points. It was agreed that she would draft and circulate a response which could be submitted if approved by Members.

13. Elections in May 2019

Mrs. Corser will be attending the WALC workshop on the forthcoming elections. A draft flyer will be circulated and agreed amongst members before being distributed in January 2019. Mrs. Corser to also write an article about this for the February 2019 Parish Magazine. Both will encourage people who are interested in standing to attend a presentation on "Being a Councillor" on February 11th 2019 at 6.00pm at Stratford-on-Avon District Council, Elizabeth House.

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14. Items for Future Agenda and Items of Information

Members requested that the following items be added to the agenda of the next ordinary meeting:

- a. Set the budget and precept for 2019-2020.

15. Date of Next Meeting

The next scheduled meeting will be an Ordinary General Meeting on Thursday 24th January 2019 at 7.30pm. As the Three Parishes Millennium Hall has other bookings on Thursdays, meetings will be convened in the Village Shop as appropriate.

There being no further business the MEETING CLOSED at 21:10hrs.

DRAFT

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Bank Reconciliation Preston on Stour Parish Council

Financial Year ending: March 2019
Prepared by: Dionne Sambrook Date:
22/11/18

Approved by:
Date:

Bank Statement

Date 29th October 2018

Reconciliation
date: 22.11.18

STATEMENT BALANCES		LEDGERS	
Current Account	£ 12,753.59	Accounts	
Sub-total	£ 2,753.59	Opening Balance	£ 8,819.91
<u>Deposits not on statement</u>		Receipts to date	£ 6,952.98
		Payments to date	£ 3,956.31
		Running balance	£ 11,816.58
Sub-total	£ -	Opening balance	
<u>Un-presented cheques:</u>		Receipts to date	
Mowing to 14/11/18	£ 469.80	Payments to date	
Clerk Salary and expenses	£ 417.21	Running balance	
Sub-total	£ 887.01	Opening balance	
Cheques Cleared from last year (not on ledger)		Capital projects	
Sub-total	0	Running balance	
BALANCE	£ 11,866.58	BALANCE	£11,816.58
		Difference	£ 50.00

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FINANCIAL STATEMENT AT

22.11.18

BALANCES

Current Acc				Total
£12,753.59				£12,753.59

Receipts to date

	PRECEPT	INTEREST	WAYLEAVE	GRANTS & reimbursements	VAT Refund	Total
Current	£6,500.00		-	-	£452.98	£6,952.98
Budget	£6,390.00	-	-	£ 110.00		£6,500.00

Payments to date

Current v. Budget

Admin/ Misc	Total	Room Hire	Clerk's expenses	Insurance	Subs/Fees	Audit Fees	Website	Election	Legal Advice
	£546.41	£ 72.50	£3.51	£275.40	£145.00	£50.00			
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	£2,060.00	£200.00	£250.00	£255.00	£100.00	£55.00	£100.00	£100.00	£1,000.00
Staff Costs	Total	Salary	Training	Pension					
	1,018.70	83.70	35.00						
	Budget	Budget	Budget	Budget					
	£1,650.00	1,500.00	£150.00						
Greens & Asset Maintenance	Total	Tree Survey	Mowing etc	Tree Works	Bus Shelter Licence				
	1,578.00		£1,566.00		£12.00				
	Budget	Budget	Budget	Budget	Budget				
	£3,512.00	£400.00	£2,500.00	£600.00	£12.00				

Continued over

Signed _____ Chair 24th January 2019

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Section 137	Total	General S137	Parish Plan Projects
	£	£500.00	£
	Budget	Budget	Budget
	£500.00	nil	£500.00

LGA (1972) Section 137

Electors	215
Allowance	7.35
Max. spend	£1,580.25
Spent	
Remaining	£1,580.25

Bank/ledger Reconciliation

Date	22.11.18
Bank	£11,866.58
Ledgers	£11,816.58
unpresented cheques	£887.01
Difference	£50.00

This discrepancy relates to cheque for Mr Dunn (auditor) not cleared

Signed _____ Chair 24th January 2019