



# AGENDA

## Annual Meeting of Preston on Stour Parish Council

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**Date and time:** Thursday 27<sup>th</sup> May 2021 at 7 PM  
**Place:** Preston-on-Stour Parish Hall

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Dear Councillor

You are hereby summoned to attend the **Annual Parish Meeting** of the Parish Council.

**Emma Owen** Parish Clerk, Preston on Stour Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND. IN LINE WITH GOVERNMENT REGULATIONS SOCIAL DISTANCING AND FACE MASKS GUIDELINES WILL BE ADHERED TO AND MEMBERS OF THE PUBLIC ARE REQUESTED TO CONFIRM THEIR ATTENDANCE WITH THE PARISH CLERK BY 7PM 26<sup>TH</sup> MAY 2021

1. ELECTION OF CHAIR
2. WELCOME AND APOLOGIES
3. DECLARATION OF INTEREST
4. OPEN FORUM
5. APPROVAL OF MINUTES from 23<sup>rd</sup> May 2019
  - i mins of annual meeting 23 may 2019
  - ii mins of ordinary meeting 25 mar 2021
6. ELECTION OF VICE CHAIR
7. AREAS OF RESPONSIBILITY
8. FINANCIAL MATTERS
  - i. Payments & Receipts
  - ii. Bank reconciliation
9. PLANNING
  - i. 21/01332/TREE
  - ii 20/02745/OUT
10. UNITARY AUTHORITIES
11. COUNCILLOR'S REPORTS and ITEMS FOR FUTURE AGENDAS
  - o Internal Audit - EJ & EO
  - o Website - JS
  - o Future Meetings Arrangements
12. DATE OF NEXT PARISH COUNCIL MEETING
  - o July 29<sup>th</sup> 2021 at 7:30pm
13. TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS
14. PERSONNEL and CONFIDENTIAL MATTERS

**Emma Owen**

Clerk to Preston on Stour Parish Council

[prestononstour.clerk@gmail.com](mailto:prestononstour.clerk@gmail.com)

[www.prestononstourparishcouncil.co.uk](http://www.prestononstourparishcouncil.co.uk)